

## **Details of Familiarisation Programmes of Polycab India Limited for its Independent Directors**

**[Pursuant to Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]**

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The Company firmly believes that a robust familiarization program enhances the ability of Independent Directors to gain deeper insights into the company's business and operations. This, in turn, equips them to make well-informed decisions during Board/Committee Meetings by fostering a comprehensive understanding of the company's operational intricacies.

The Company consistently endeavours to keep Independent Directors updated of business performance, operations, and manufacturing processes across all the verticals. This involves delivering presentations through in-house programs or participation in third-party organized events. Independent Directors undergo thorough familiarization covering their roles, rights, responsibilities, as well as strategic planning, manufacturing processes, subsidiaries' business strategies, legal amendments, and adherence to the company's codes and policies.

In order to offer a comprehensive perspective, factory visits and CSR site visits were organized. Continuous familiarization initiatives involve presentations during Board Meetings, delivered by business and functional heads, domain experts, external consultants, addressing various aspects including business strategies, codes and policies, subsidiaries, human resources, legal updates, new business developments, and compliance. Additionally, the Business Heads who are Nominee Director(s) present the financial and business performance of their respective subsidiaries together with their compliance reports.

The Board is consistently updated on regulatory amendments and their implications through presentations during meetings. Directors also receive regular updates on stock exchange press releases, analyst reports, key achievements, and material information related to subsidiary companies.

The structured familiarization program is designed to empower Independent Directors with a thorough understanding of the intricacies of the company's operations. In compliance with statutory mandates, comprehensive letters of appointment delineating the roles and responsibilities of Independent Directors are issued and made available on the company's website.

In terms of the requirements of SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015, the details of programmes and the attendance of Independent Directors in those programmes are given for the financial year 2023-24 as stated below:

### **POLYCAB INDIA LIMITED**

**Registered Office:**

Unit 4, Plot No 105, Halol Vadodara Road  
Village Nurpura, Taluka Halol,  
Panchmahal, Panch Mahals, Gujarat  
389 350  
Tel: 2676- 227600 / 227700

**Corporate Office:**

Polycab India Limited  
CIN : L31300GJ1996PLC114183  
#29, The Ruby, 21st Floor, Senapati Bapat Marg,  
Tulsi Pipe Road, Dadar (West), Mumbai 400 028  
Tel: +91 22 2432 7070-74  
Email: [shares@polycab.com](mailto:shares@polycab.com) Web: [www.polycab.com](http://www.polycab.com)

Date of Programme	Name of Independent Directors who attended the Programme	Number of Hours Spent	Particulars of Programme / Presentations
11 <sup>th</sup> May 2023	Mr. T. P. Ostwal Mr. R. S. Sharma Mr. Pradeep Poddar Mrs. Sutapa Banerjee Mrs. Manju Agarwal	1:30	<ol style="list-style-type: none"> <li>1. Long Term Incentive Plan</li> <li>2. HR policies and practices</li> <li>3. CSR Projects</li> <li>4. Project Neev – Oracle Upgrade</li> <li>5. Secretarial Due Diligence and Prohibition of Insider Trading (PIT) Regulations 2015.</li> <li>6. Environment Social Governance (ESG) and Business Responsibility and Sustainability Reporting (BRSR)</li> </ol>
12 <sup>th</sup> May 2023	Mr. T. P. Ostwal Mr. R. S. Sharma Mr. Pradeep Poddar Mrs. Sutapa Banerjee Mrs. Manju Agarwal Mr. Bhaskar Sharma <sup>1</sup>	1:40	<ol style="list-style-type: none"> <li>1. Amendments in law &amp; Compliances thereto</li> <li>2. Subsidiaries Operations and Business Strategy</li> <li>3. Project Leap – Business Strategy</li> <li>4. Organisational structure and Annual Operating Plans</li> </ol>
18 <sup>th</sup> July 2023	Mr. T. P. Ostwal Mr. R. S. Sharma Mr. Pradeep Poddar <sup>2</sup> Mrs. Sutapa Banerjee Mrs. Manju Agarwal Mr. Bhaskar Sharma	1:50	<ol style="list-style-type: none"> <li>1. Risk management and Compliances on applicable laws</li> <li>2. SEBI (Listing Obligations and Disclosure Requirements) (Second amendment) Regulations 2023</li> <li>3. Subsidiaries – Performance &amp; Business Strategy</li> <li>4. Analysis of Related Party Transaction</li> <li>5. Project Leap – Business Strategy</li> <li>6. Individual Business/Function Performance and priorities for FY 2023-24.</li> </ol>
18 <sup>th</sup> October 2023	Mr. T. P. Ostwal Mr. R. S. Sharma Mrs. Sutapa Banerjee Mrs. Manju Agarwal Mr. Bhaskar Sharma	1:30	<ol style="list-style-type: none"> <li>1. Amendments in law &amp; Compliances thereto</li> <li>2. Subsidiaries – Performance &amp; Business Strategy</li> <li>3. Project Leap – Business Strategy</li> <li>4. Marketing and Procurement Presentation</li> </ol>

<sup>1</sup> Appointed as an Additional Director (Independent Director) w.e.f. 12<sup>th</sup> May 2023.

<sup>2</sup> Ceased to be an Independent Director w.e.f. 20<sup>th</sup> September 2023 due to efflux of tenure.

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Date of Programme	Name of Independent Directors who attended the Programme	Number of Hours Spent	Particulars of Programme / Presentations
07 <sup>th</sup> December 2023	Mrs. Sutapa Banerjee	4:00	Visit by CSR Committee Member to Dr. Hedgewar Hospital (Aurangabad)
18 <sup>th</sup> January 2024	Mr. T. P. Ostwal Mr. R. S. Sharma Mrs. Sutapa Banerjee Mrs. Manju Agarwal Mr. Bhaskar Sharma	1:30	1. Amendments in law & Compliances thereto Subsidiaries – Performance & Business Strategy 2. CSR Projects and related compliances. Financial Reporting oversight and NFRA. 3. Project Leap - Business Strategy
	<b>TOTAL</b>		

For **POLYCAB INDIA LIMITED**



**MANITA CARMEN A. GONSALVES**  
**COMPANY SECRETARY & HEAD LEGAL**  
Membership No. A18321

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